

ASHE COUNTY SCHOOLS
FIXED ASSET INVENTORY REPORT

FA#

Report is required for equipment or vehicles costing \$500 or more.

School Name

Check: Purchase Disposal Transfer

Description

Condition

Vendor Manufacturer

Invoice No. Serial Number

Acquisition Date (Month, Day, Year) Voucher#

Acquisition Cost: Include Tax/Shipping)

Acquisition Met:

Budget Code PO#

Fund Source: School Number

Location Room Number

***If Disposal:**

Asset No. Disposition Date

Disposition Met:

***If Transfer:**

Asset No. Transfer Date:

Transfer From:

Transfer To: